



TOLEDO AREA REGIONAL TRANSIT AUTHORITY
BOARD OF TRUSTEES MEETING
130 KNAPP STREET, TOLEDO, OHIO 43604

March 16, 2023
4:00 P.M.

MINUTES

Call to Order – At 3:59 p.m. President Mary Morrison called the meeting to order.

Roll Call

Trustees Present: Heather Baker, Joel Beren, Kelsie Hoagland, Mary Morrison, W. L. Perryman, Kathy Selking, Kendra Smith, Lou Thomson, Kevin Weaks

Trustees Absent: Valerie Fatica, Michael Hart, Katie Hunt-Thomas, Pat McKinstry

Officers Present: Laura Koprowski – CEO, Sophie Giviyani-Kermani – Secretary-Treasurer, Joan Rife – General Council

Approval of Previous Meeting Minutes

A **motion** was made by Lou Thomson and **seconded** by Kathy Selking to approve the minutes of the February 16, 2023, Board of Trustees meeting. The motion passed unanimously.

Public Comments – There were none.

Presentations

Lucas Boehm, Director of I.T., presented the TARTA Technology Update, which is included in the board packet.

There was ongoing discussion regarding the LCD screens on the vehicles stating, “Call Police” and emergency systems in place.

Finance Committee

The committee met on 03-09-23 to review a resolution to accept funding for the Youth Summer Blast Pass Program, which was moved to the Board for adoption. The committee also reviewed a resolution to execute a purchase order to InterClean to replace the current bus wash system which was moved to the board for adoption. Sophie Giviyani-Kermani presented an audit and investment update.

Policy Committee

The committee met on 03-07-23 and reviewed the Employee Cell Phone Policy resolution, which was moved to the Board for adoption. Jim Fight presented that TARTA will end providing COVID pay to employees as of 05-11-23, which coincides with the end of the national COVID emergency. There was an update regarding the employee handbook project, and Laura Koprowski presented a Legislative update.

Resolutions

A **motion** was made by Lou Thomson and **seconded** by W.L. Perryman to adopt *Resolution No. 02-23 - Authorizing the adoption of the Toledo Area Regional Transit Authority Employee Cell Phone Policy*. The motion passed unanimously.

A **motion** was made by W.L. Perryman and **seconded** by Heather Baker to adopt *Resolution No. 16-23 - Accepting funding for the Youth Summer Blast Pass program and adopting a policy to make the youth summer blast pass program fare-free for 2023*. The motion passed unanimously.

A **motion** was made by W.L. Perryman and **seconded** by Kelsie Hoagland to adopt *Resolution No. 17-23 - Authorizing the Chief Executive Officer to execute a purchase order to Interclean Equipment Corporation to replace the bus washing system at TARTA Central Maintenance*. The motion passed unanimously.

A **motion** was made by W.L. Perryman and **seconded** by Kevin Weaks to adopt *Resolution No. 18-23 - Authorizing the filing of applications with the Department of Transportation, United States of America, for grants under the Federal Transit Administration, as amended for the year 2023*. The motion passed unanimously.

A **motion** was made by Kendra Smith and **seconded** by Kelsie Hoagland to adopt *Resolution No. 19-23 - Authorizing the Chief Executive Officer to enter into a contract with VIA Transportation, Inc. for the Microtransit support software*. The motion passed unanimously.

Secretary-Treasurer Report

Sophie Giviyan-Kermani provided an update on the bank accounts and stated all banks look good. Sophie shared the January 2023 Financial Statements Executive Summary, which is included in the Board packet.

Chief Executive Officer Report

Laura Koprowski shared that next week TARTA will be celebrating National Transit Employee Appreciation Day. In addition to an appreciation day, employees will also be participating in a Wellness Fair covering two days, one for the Transit Hub and one for TARPS. All activities will be shared with the Board and Board members are encouraged to participate with staff. Laura provided a State Transportation Budget update, with the budget remaining steady at \$70,000,000 per year, and an amendment was included of \$30,000,000 for two years (\$15,000,000 per year). Laura mentioned that she and Sam Melden attended the APTA Legislative Conference in Washington D.C. and stressed the importance of attending to allow for discussions with our politicians. Additionally, she mentioned that TARTA will be joining

several transit organizations to apply for a federal Low-No grant to purchase electric buses and charging equipment.

Vice President Report

There was no official report.

President Report

Mary Morrison informed the Board that the OnBoard test period has ended, and Laura will be signing the agreement for services. Tablets will be provided for all Board members starting in April. Mary mentioned that the Executive Committee met to discuss keeping meetings productive. Lastly, Mary commended Laura Koprowski for an excellent Presentation on TARTA service to the Maumee Chamber of Commerce and urges all Board members to pay attention to invites to similar events from TARTA staff.

Reports and Communications from Trustees - There was none.

Lou Thomson mentioned that Laura Koprowski' s presentation to the Maumee Chamber of Commerce was excellent.

Any and All Other Business - There was none.

Meeting Calendar

The Next regularly scheduled TARTA Board of Trustees meeting will take place on Thursday, April 20, 2023, at 4:00 p.m. in the Conference Room at 130 Knapp Street.

Adjournment

The meeting was adjourned at 4:44 p.m.

Certificate of Compliance

I hereby certify that all members of the Board of Trustees were given notice of the foregoing in person, by telephone, mail, or email more than 48 hours before the meeting.

Sophie Giviyani-Kermani
Secretary-Treasurer

Adopted:

Sophie Giviyani-Kermani
Secretary-Treasurer

Mary Morrison
President