



TOLEDO AREA REGIONAL TRANSIT AUTHORITY  
BOARD OF TRUSTEES MEETING  
130 KNAPP STREET, TOLEDO, OHIO 43604

December 19, 2024 | 4:00 P.M.

MINUTES

**Call to Order** – At 4:00 p.m. President Mary Morrison called the meeting to order.

**Roll Call**

Trustees Present: Heather Baker, Joel Beren, Valerie Fatica, Brittany Ford, Gary Gonya, Tarik Kadri, Mary Morrison, W. L. Perryman, Kendra Smith, Lou Tomson, Kevin Weakes and Tiffany Whitman.

Trustees Absent: None.

Officers Present: Laura Koprowski – CEO, James Karasek – Secretary-Treasurer, Stephen Hartman – General Counsel

**Approval of Previous Meeting Minutes**

A **motion** was made by Lou Tomson and **seconded** by Brittany Ford to approve the minutes of the November 21, 2024, Board of Trustees meeting. The motion passed unanimously.

**Recognitions**

Matthan Martin Golden Recognition, Presented by the ERRO (Employee Recognition, Retention and Outreach) Initiative.

Tonya Steward Golden Recognition, Presented by the ERRO (Employee Recognition, Retention and Outreach) Initiative.

**Presentations**

2025 Success Goals & Tactics – Laura Koprowski, CEO and Susan Gettum, Chief of Staff briefly shared the final 2025 Success Goals. The presentation was included in the board packet.

**Finance Committee**

The committee met on 12-02-24 and reviewed the 2025 Capital Projects and continued to review the 2025 Operating Budget. The committee also met on 2-12-24.

All resolutions were recommended to the board for approval.

**Strategic & Operational Planning Committee**

The committee met on 12-12-24 and discussed updates regarding, the Transit Center, Customer Service plan and Community Betterment plan.

### **Governance Committee**

The committee met on 12-16-24 and reviewed all non-purchasing resolutions.

### **Nominating Committee**

The committee met on 12-13-24 and reviewed all nominations for the Office of President and Vice President of the TARTA Board of Trustees.

#### **Consideration of Nominees**

The nominating committee has recommended Mary Morrison for the Office of President and W.L. Perryman for the Office of Vice President. Mary Morrison politely declined the nomination and nominated Kendra Smith for the Office of President. W.L. Perryman politely withdrew his self-nomination and nominated Mary Morrison for the office of Vice President. There were no other nominations from the floor.

#### **Vote by Roll Call for the Office of President - Nominee Kendra Smith**

Heather Baker **Y**, Joel Beren **Y**, Valerie Fatica **Y**, Brittany Ford **Y**, Gary Gonya **Y**, Tarik Kadri **Y**, Mary Morrison **Y**, W. L. Perryman **Y**, Kendra Smith **A**, Lou Tomson **Y**, Kevin Weaks **Y** and Tiffany Whitman **Y**. (Y = yes, A = abstain)

Outgoing President Mary Morrison congratulated President-Elect Kendra Smith.

#### **Vote by Roll Call for the Office of Vice President - Nominee Mary Morrison**

Heather Baker **Y**, Joel Beren **Y**, Valerie Fatica **Y**, Brittany Ford **Y**, Gary Gonya **Y**, Tarik Kadri **Y**, Mary Morrison **A**, W. L. Perryman **Y**, Kendra Smith **Y**, Lou Tomson **Y**, Kevin Weaks **Y** and Tiffany Whitman **Y**. (Y = yes, A = abstain)

Outgoing President Mary Morrison thanked the Board for their support.

### **Resolutions**

A **motion** was made by W.L. Perryman and **seconded** by Lou Tomson to adopt *Resolution No. 63-24, ADOPTION OF THE 2025 ANNUAL OPERATING AND CAPITAL BUDGETS*. The motion was passed unanimously.

A **motion** was made by Lou Tomson and **seconded** by Kevin Weaks to adopt *Resolution No. 64-24 AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE A CONTRACT WITH ORACLE NETSUIT TO PROVIDE A NEW ENTERPRISE RESOURCE PLANNING SYSTEM (ERP)*. The motion was passed unanimously.

A **motion** was made by W.L. Perryman and **seconded** by Joel Beren to adopt *Resolution No. 65-24, AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE A PURCHASE ORDER FOR THE PURCHASE OF THREE (3) SMALL ELECTRIC LIFT EQUIPPED FORD TRANSIT VEHICLES*. The motion was passed unanimously.

A **motion** was made by Valerie Fatica and **seconded** by Kendra Smith to adopt *Resolution No. 66-24, AUTHORIZING THE INITIATION OF THE NATIONAL ENVIRONMENTAL POLICY*

ACT (NEPA) PROCESS FOR THE PROPOSED TRANSIT CENTER. The motion was passed unanimously.

A **motion** was made by Kendra Smith and **seconded** by Brittany Ford to adopt *Resolution No. 67-24, APPROVING THE 2025 PERFORMANCE MANAGEMENT PROGRAM*. The motion was passed unanimously.

### **Secretary-Treasurer Report**

James shared that Cash and Investments remain strong at a little over \$54 million. Accounts Receivables are higher than normal due to timing of draws. Labor overage is caused by driver overtime. Other Fringe Benefits variance was due to a workers compensation adjustment. This is also causing the overage in Human Resources. Professional Development is over due to the timing of DEI Training invoices, RISE Tuition Program reimbursements, and conference travel. Microtransit's large variance is caused by reallocation of wages from Transportation to Microtransit in order to accurately reflect the cost of driver wages in Flex. This adjustment causes Transportation to be under for the month. October Sales Tax was \$3.376 million dollars compared to October 2023 Sales Tax of \$3.466 million dollars. November Sales Tax was \$3.096 million dollars compared to November 2023 Sales Tax of \$3.413 million dollars. TARTA had \$32,330 in Interest Income in October.

### **Chief Executive Officer Report**

Laura Koprowski shared that she had spent time this month traveling to transit conferences. In the interest of time, Laura Koprowski shared that she would send her full report out to all Board Members via email.

### **Vice President Report**

Kendra Smith thanked Team TARTA and the Board of Trustees for a hardworking and successful year. She continued by sharing about her experience attending the APTA Ballot Initiative Seminar in Cincinnati. She wished everyone a happy holiday.

### **President Report**

Mary Morrison shared about her experience attending the APTA Ballot Initiative Seminar in Cincinnati and mentioned that she believes we should be preparing for the ballot renewal now. Mary mentioned that her term serving as Board President has been an honor and privilege.

### **Reports and Communications from Trustees**

Lou Thomson commended Laura Koprowski and Team TARTA for a recent positive story in the Toledo Blade Editorial.

### **Any and All Other Business**

### **Executive Session**

A **motion** was made by Lou Thomson and **seconded** by Heather Baker to enter into *Executive Session*. A vote by roll call was conducted, and all members present voted "Yes". The motion was passed unanimously.

Executive Session concluded at 5:16 p.m.

**Meeting Calendar**

The next regularly scheduled TARTA Board of Trustees meeting will take place on Thursday, January 16, 2025, at 4:00 p.m. in the Conference Room at 130 Knapp Street.

**Adjournment**

The meeting was adjourned at 5:17 p.m.

**Certificate of Compliance**

I hereby certify that all members of the Board of Trustees were given notice of the foregoing in person, by telephone, mail, or email more than 48 hours before the meeting.

James Karasek  
Secretary-Treasurer

**Adopted:**

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James Karasek  
Secretary-Treasurer

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Mary Morrison  
President