



TOLEDO AREA REGIONAL TRANSIT AUTHORITY
BOARD OF TRUSTEES MEETING
130 KNAPP STREET, TOLEDO, OHIO 43604

July 20, 2023
4:00 P.M.

MINUTES

Call to Order - At 4:00 p.m. President Mary Morrison called the meeting to order.

Roll Call

Trustees Present: Heather Baker, Joel Beren, Valerie Fatica, Kelsie Hoagland, Katie Hunt-Thomas, Mary Morrison, W. L. Perryman, Kathy Selking, Kendra Smith, Lou Thomson and Kevin Weaks

Trustees Absent: Michael Hart, and Pat McKinstry

Officers Present: Laura Koprowski - CEO, Sophie Giviyon - Secretary/Treasurer and Stephen Hartman - General Counsel

Approval of Previous Meeting Minutes

A **motion** was made by Lou Thomson and **seconded** by Kevin Weaks to approve the minutes of the June 15, 2023, Board of Trustees meeting. The motion passed unanimously.

Public Comments - There were none.

Presentations - There were none.

Finance Committee

The committee met on 07-13-23 and reviewed two presentations: 5310 Updates on Staffing and Resolution A-23 Bus Wash Replacement. John Jones, Director of Maintenance, presented a Resolution regarding the replacement of the Hub boiler.

All resolutions were approved to move forward to the Board.

Strategic & Operational Planning Committee

The committee met on 07-13-23 and discussed the TARTA Next & Oregon service expansion and were provided details related to the history of the Transit Hub located at 612 N Huron St.

Sam Melden, Chief Communications & External Affairs Officer, presented an outline of the Service changes proposed for early 2024, which included updates from COO

Charles Odingbe regarding Fixed Route and TARTA Flex, and updates from Rick Bailey, Chief Customer Experience & Mobility Officer, regarding Paratransit Service (TARPS).

Joel Mazur, Oregon City Administrator, mentioned that the City of Oregon is excited and looking forward to TARTA's expanded service and expects that Oregon ridership will be higher than originally anticipated. Joel commended Team TARTA for their professionalism and their positive partnership.

All resolutions were approved to move forward to the Board.

Resolutions

A **motion** was made by W.L. Perryman and **seconded** by Lou Thomson to adopt *Resolution No. 40-23 - Authorizing the Chief Executive Officer to execute a purchase order to NS Corporation to replace the bus washing system at TARTA Central Maintenance.* The motion passed unanimously.

A **motion** was made by Kelsie Hoagland and **seconded** by Heather Baker to adopt *Resolution No. 41-23 - Authorizing the adoption of the proposed service changes as outlined in TARTA Next, for our January assignment 2024 and associated Title VI analysis.* The motion passed unanimously.

A **motion** was made by Lou Thomson and **seconded** by W.L. Perryman to adopt *Resolution No. 42-23 - Authorizing the Chief Executive Officer to execute a purchase order to Dimech Inc. for replacement of the boiler system at the downtown Transit Hub.* The motion passed unanimously.

Secretary-Treasurer Report

Sophie Giviyani, CFO updated the Board on the income statements and stated that the payroll budget was adjusted due to switching software from Payroll Select to ADP. Sophie mentioned that I.T. is over budget due to the new surveillance system but will level out over time. Grant revenue is below budget.

Chief Executive Officer Report

Laura Koprowski, CEO, shared a video with the Board to provide additional information related to the Low-No Grant. Additionally, Laura presented information related to Zero Emissions Ready Ohio and the Low-No Grant Program. Laura explained that ODOT applied for the Low-No grant as a consortium of multiple transportation organizations of which TARTA was included. She stated that the grant will allow TARTA to acquire 8 electric vehicles for the fixed route service and provide updated workforce development programs. Laura expressed her excitement in transitioning to an electric/fuel alternative fleet, not only for the environmental benefits, but also because TARTA's service often runs through city neighborhoods and this change will now help to support a healthier air quality for the community. Laura commended the efforts of Team TARTA when seeking competitive grants and shared that since 2020 TARTA has been awarded a total of Thirty-Five Million Three Hundred Thousand Dollars (\$35, 300,000) in grant funding.

Vice President Report

Kendra Smith shared that she and the Board President just recently attended the APTA Board Members Conference in Birmingham Alabama. She shared that she toured their new Bus Rapid Transit line and their Transit Center which is connected to Amtrak. Kendra mentioned that while at the conference they learned about Zero Emissions and different training programs.

President Report

Mary Morrison stated that her experience at the APTA Board Members Conference was similar to Kendra's, and they presented on TARTA Next and its connection to advancing equity through public transit at the conference. They received great feedback about their presentation. Lastly, Mary requested that all committee members prioritize attending their assigned committees to make sure all items are reviewed and discussed at the committee meetings.

Reports and Communications from Trustees - there were none.

Lou Thomson thanked the staff for consistently providing insightful key indicator reports. Katie Hunt-Thomas mentioned her appreciation to the staff while noticing TARTA involved in the Toledo Safety City youth program.

Any and All Other Business - There was none.

Meeting Calendar

The Next regularly scheduled TARTA Board of Trustees meeting will take place on Thursday, August 17, 2023, at 4:00 p.m. in the Conference Room at 130 Knapp Street.

Adjournment

The meeting was adjourned at 4:52 p.m.

Certificate of Compliance

I hereby certify that all members of the Board of Trustees were given notice of the foregoing in person, by telephone, mail, or email more than 48 hours before the meeting.

Sophie Giviyani-Kermani
Secretary-Treasurer

Adopted:

Sophie Giviyani-Kermani
Secretary-Treasurer

Mary Morrison
President