



TOLEDO AREA REGIONAL TRANSIT AUTHORITY  
BOARD OF TRUSTEES MEETING  
130 KNAPP STREET, TOLEDO, OHIO 43604

February 16, 2023  
4:00 P.M.

MINUTES

**Call to Order** - At 4:02 p.m. President Mary Morrison called the meeting to order.

**Roll Call**

Trustees Present: Valerie Fatica, Michael Hart, Katie Hunt-Thomas, Pat McKinstry, Mary Morrison, W. L. Perryman, Kathy Selking, Kendra Smith, Lou Thomson, Kevin Weak

Trustees Absent: Heather Baker, Kelsie Hoagland

Officers Present: Laura Koprowski – CEO, Sophie Giviyani-Kermani – Secretary-Treasurer, Joan Rife – General Council

**Approval of Previous Meeting Minutes**

A **motion** was made by Lou Thomson and **seconded** by Kendra Smith to approve the minutes of the January 19, 2023, Board of Trustees meeting. The motion passed unanimously.

**Public Comments** - There were none.

**Presentations**

Pathways Coordinator, Andrea Clark, presented on Pathways HUB Baby & Me Ride Free, which is included in the board packet.

Kendra Smith mentioned the importance of this program and shared appreciation for Team TARTA establishing partnerships and making connections to better the community.

Mary Morrison requested ridership and utilization information for the program. Andrea stated that reports are currently being finalized, but she will follow up with information. Valerie Fatica asked if program participants have to qualify for TARPS. Laura Koprowski stated that the program is a partnership and not directly related with TARPS. There were no other questions.

**Governance Committee**

Lou Thomson, Chair, stated that the committee met on 2-7-23 and received an update on the Customer Advisory Committee. Lou stated that all questions from the previous committee

meeting were answered, and they reviewed a draft application for the Customer Advisory Committee. He mentioned that the Board will need to review the applicants and determine who to appoint.

### **Finance Committee**

W.L. Perryman, Chair, reported that the Finance Committee met 2-9-23 and reviewed four resolutions which were moved to the Board for approval.

### **Strategic & Operational Planning Committee**

Michael Hart reported that the committee met on 2-9-23. The committee reviewed the Youth Summer Blast Pass program and discussed funding opportunities to lower the cost for participants. Michael stated that the committee also discussed a contract with Wendel Architecture for the Transit Hub site analysis.

### **Resolutions**

A **motion** was made by W.L. Perryman and **seconded** by Michael Hart to adopt *Resolution No. 08-23 - Establishing a Toledo Area Regional Transit Authority Youth Summer Blast Pass Program*. The motion passed unanimously.

A **motion** was made by Michael Hart and **seconded** by Lou Thomson to adopt *Resolution No. 09-23 - Authorizing the Chief Executive Officer to enter into a contract with Wendel Architecture for the purposes of conducting a site assessment/alternative site analysis for TARTA's Transit Hub Project*. The motion passed unanimously.

A **motion** was made by Valerie Fatica and **seconded** by Michael Hart to adopt *Resolution No. 10-23 - Authorizing the creation of the Customer Advisory Committee*. The motion passed unanimously.

A **motion** was made by Michael Hart and **seconded** by Pat McKinstry to adopt *Resolution No. 11-23 - Authorizing the Chief Executive Officer to accept and file application(s) with the Toledo Metropolitan Area Council of Government (TMACOG) for transfer of the Carbon Reduction Program monies given to Area Metropolitan Planning Organization (MPO) for community programs aimed at reducing local carbon footprint*. The motion passed unanimously.

A **motion** was made by Lou Thomson and **seconded** by Kendra Smith to adopt *Resolution No. 12-23 - To amend the 2023 Capital Budget program to include obligating approximately \$1,700,000 towards renovation/rehabilitation at the Transit Hub and \$300,000 for the Franklin Park Mall Mobility Hub*. The motion passed unanimously.

A **motion** was made by Kendra Smith and **seconded** by Lou Thomson to adopt *Resolution No. 13-23 - Authorizing the Chief Executive Officer to execute a software maintenance agreement for year 2023 covering planning, paratransit, operations and payroll*. The motion passed unanimously.

A **motion** was made by W.L. Perryman and **seconded** by Lou Thomson to adopt *Resolution No. 14-23 - Authorizing the opening of bank accounts with Fifth Third Bank*. The motion passed unanimously.

A ***motion*** was made by Kendra Smith and ***seconded*** by Lou Thomson to adopt *Resolution No. 15-23 – Authorizing the Chief Executive Officer to execute a contract to secure the services of Real Good Ventures Consultants*. The motion passed unanimously.

### **Secretary-Treasurer Report**

Sophie Giviyan-Kermani shared the statement of revenue and expenses for the Month of December 2022. She mentioned that we are under budget on Labor due to some open positions, and we are also under budget on capital assets. Sophie stated that overall, we have \$12,000,000 which will be invested.

### **Chief Executive Officer Report**

Laura Koprowski shared a TARTA Next update video. Sam Melden mentioned that the video will be posted online and shared on social media. Laura stated that the Toledo Journal featured TARTA and the NAACP's Rosa Parks Mural in the paper. She thanked W.L. Perryman for his involvement with the NAACP for the event and continued to thank additional board members who attended. Susan Gettum shared a brief TARTA Flex update, touching on a successful soft launch and commending Team TARTA for handling issues promptly, and for everyone's teamwork. Laura mentioned the recent trip to Columbus for Ohio Loves Transit Lobby Day. She noted the team's success in meeting with legislators to share some exciting TARTA news.

### **Vice President Report**

There was no official report.

### **President Report**

Mary Morrison shared more about the recent trip to Columbus to meet with legislators for Lobby Day. She mentioned that the legislators were very welcoming and a pleasure to speak with. Mary thanked W.L. Perryman for his work with the NAACP supporting the Rosa Parks day events in partnership with TARTA. She continued in mentioning new tablets that some board members are trying out and shared that the tablets will be more cost effective and better for the environment. Lastly, Mary called for an Executive Committee Meeting consisting of the Board leadership as well as committee chairs. The meeting date will be posted online and open to the public.

**Reports and Communications from Trustees** – There was none.

**Any and All Other Business** – There was none.

### **Meeting Calendar**

The Next regularly scheduled TARTA Board of Trustees meeting will take place on Thursday, March 16, 2023, at 4:00 p.m. in the Conference Room at 130 Knapp Street.

### **Adjournment**

The meeting was adjourned at 5:24 p.m.

### **Certificate of Compliance**

I hereby certify that all members of the Board of Trustees were given notice of the foregoing in person, by telephone, mail, or email more than 48 hours before the meeting.

Sophie Giviyani-Kermani  
Secretary-Treasurer

**Adopted:**

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Sophie Giviyani-Kermani  
Secretary-Treasurer

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Mary Morrison  
President